



Notes of the SAMSIG Meeting

Held on: 9th October 2014

At: CIHT, London

Item	Notes	Action Points
1.	<p>Apologies and Notes of Previous Meeting</p> <p><i>Russell Simmons (RS) chaired the meeting and welcomed attendees.</i></p> <p>Apologies were received from:</p> <p><i>Tim Whittaker Peter Guest Steve Cocker Richard Bowyer Paul Lewis</i></p>	
2.	<p>BPA Update: Presentation of 2014-15 Master Plan – Richard Hilton (RH).</p> <p><i>A number of updates were given on the actions agreed at the previous meeting.</i></p> <p><i>BPA advised the group of the Master plan for 2014 -15 and included that the SAMSIG meetings going forward will continue to take the members ideas on board and work with the Structures and Assets Management group to identify and implement the ideas and needs of the sector.</i></p>	
3.	<p>Update to ICE rewrite – Chris Whapples</p> <p><i>CW was invited to the meeting to give an update on the ICE manual which will have a significant impact on structural safety in the parking industry.</i></p> <p><i>The ICE document contains information relating to life care plans, structural failure guidance for owners, operators and advisors. In his presentation, CW explained that the published ICE paper sets out the proposals for transforming structural safety and providing more safety in our car parks with a category A and a category B system. Category A will apply to newly designed car parks that meet the code and category B applies to older car parks and those that do not match the newly designed structural safety code set out by the ICE document</i></p>	<p>ICE and LCP to be added to Safer Parking awards?</p>

	<p><i>He also explained that the aim of the ICE manual is to simplify and clarify the process of determining structural safety, improve the accountability of car park operators and address unnecessary or inappropriate public risk.</i></p> <p><i>The manual will be published in 2015 and will cost £75. Individual chapters can be purchased separately.</i></p> <p><i>The re-write attempts to create a more risk based approach to the practice of life care planning as opposed to advising that 'best practice' be reverted to in every circumstance</i></p> <p>4. Update on Safer Parking Scheme: Promotional video – Russell Simmons (RS)</p> <p><i>RS presented the update on his work with the Safer Parking Scheme</i></p> <p><i>RS confirmed that the requirement for life care plans is currently included in the Safer Parking scheme. He stated that from his research 75% of members did not know what the life care plan is, and were in some cases quoting out of date literature about the Park Mark. RS feels this needs to be addressed and that life care plans needs to be understood and relevant recommendations complied with. There were also comments from various attendees that any changes to the Safer Parking Scheme need to be accepted by ACPO (the Scheme's owners).</i></p> <p><i>It appears that often the award is granted without a life care plan being in place, even though it is a technical requirement of the award.</i></p> <p><i>It was suggested that a change was required in order to either not require a life care plan to be in place for a park mark award to be granted, or to change the role of the assessor to advice of the obligation (but to not need to check the plan / arrangements). The car park owner operator would then be aware of their obligations and would have access to information.</i></p> <p><i>The feed back from the assessments could be shared with SAMSIG / BPA (statistics for example)</i></p> <p>Action: <i>RS to write to safer parking scheme to suggest the above</i></p> <p>Break for lunch.</p>	
5.	<p>Demonstrating excellence in Parking – Group discussion</p> <p><i>There was Discussion about the proposed project to introduce standards across the membership and a 'Professionalism in Parking Award. The feedback from this discussion has been recorded and will be used in conjunction with feedback from other groups in a proposal that will be delivered to the BPA board.</i></p> <p><i>Generally the feedback was that for suppliers (contractors / consultants / material manufactures) to spend time and money complying with the award and gaining the 'badge' there would need to be a requirement of the award by the clients placing orders. There are already a raft of awards and accreditation schemes and not all of them are required by all clients. Adding a further 'hoop' to jump though may not be</i></p>	RS

	<p>welcomed if it doesn't create value.</p> <p>6. Presentation: Edge protection for Multi Storey Car parks – Steve Dunn (SD) Berry Systems SD provided the meeting with a presentation about Edge Protection within Highways and Car parks that covered all types of vehicle impact barriers.</p> <p>7. Action Plan for CPD presentations - Mike Balleta (MB)</p> <p>MB delivered a presentation about a SAMSIG based CPD presentation as a 'work in progress'. He would like ideas from the meeting members as to how the finished article should look before looking to obtain CPD accreditation for the finished presentation.</p> <p>It was agreed that a sub group would meet to assist in the creation. The sub group was as follows:</p> <p>Mike Balleta Russell Simmons Steve Dunn John Taylor Martin Davidson</p> <p>The BPA are to look into the membership status regarding CPD as it was thought that the membership would have lapsed but that it could be renewed. Action</p>	<p>RH</p>
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<p>8.</p>	<p>Discussion: what do we want our future meetings to look like? – (RH)</p> <p><i>RH asked the group about how the group would like to grow during 2015, including potential locations, content and dates of meetings.</i></p> <p><i>RS stated that SAMSIG is an effective group but asked if it would be possible to join other groups in the future to gain more information and networking opportunities for SAMSIG</i></p> <p><i>Action: RS agreed to send out a survey to find the answers and feedback on the questions raised by Richard Hilton on how SAMSIG want their future meetings to look like</i></p>	<p>RS</p>
<p>9.</p>	<p>AOB and 2015 Meetings RS</p> <p><i>Jeff Jones (JJ) shared his opinion on today’s meeting. He stated that he found it refreshing to have an operator in attendance and to hear their point of view on some the discussions held. JJ added he would like to see more guests invited in future and the group agreed.</i></p> <p><i>RS agreed that the ‘bring a guest’ feature appeared to work well and was to be encouraged.</i></p> <p><i>Other suggestions, points and ideas from the meeting</i></p> <p><i>RS raised concern over SAMSIG / the BPA ‘assisting’ non members as the BPA is first and foremost a member’s organization. Recently RS had been contacted by a consulting engineer wanting a sales list and RS was asked by the BPA to assist.</i></p> <p><i>A further example was a surveyor who had asked the BPA for advice regarding the gradient of a drain run. As the BPA doesn’t have PI insurance it is unable to provide this advice but is able to refer the party to the correct guidelines.</i></p> <p><i>SAMSIG would like the BPA to promote its members (via the services list) to those phoning with queries.</i></p> <p><i>It was agreed that each case would be reviewed on a case by case basis as some students would be worthy recipients for help but others may be looking for commercial gain.</i></p> <p><i>It was agreed that a revision of all the relevant guidelines / PPNs etc would be required following the ICE re-write. This could not be put in place until the ICE re-write was complete.</i></p> <p><i>The healthcare sig had raised a question regarding the guidelines associated with anti-suicide edge protection. It was agreed that Steve Dunn (Berry Systems) would be best placed to respond. Richard Hilton to forward question to Steve Dunn to enable him to respond on behalf of SAMSIG.</i></p> <p><i>RS has been invited to speak at a number of meeting on behalf of SAMSIG and will attempt to get invites to more of the meetings to ‘spread the word’ of SAMSIG.</i></p>	

