



Notes of the South East Regional Group Meeting

Held on: 13th October 2011

At: Civic Centre Home Gardens, Dartford Borough Council

With thanks to the meeting sponsors: Casio, Parkeon, Keltic Clothing and Whyte & Co.

| Item | Notes | Action Points |
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| 1. | <p>Welcome and apologies</p> <p>Bob Spicer (BS), Chair, welcomed everyone to Dartford</p> <p>Apologies were received from: Fred Miller, Shepway District Council Roy Edwards, Tonbridge and Malling Borough Council Graham Brown, Liberty Services Jackie Simpson, Milton Keynes Council Olivia Sandy, Triumph Consultants Robin Evans, Wycombe District Council Simon Parker, Ross and Roberts Ltd</p> <p>Notes of previous meeting</p> <p>The minutes of the previous meeting (23rd June) were approved and signed off.</p> | |
| 2. | <p>What's in a uniform? – by David Barry, Keltic Clothing</p> <p>A presentation entitled "What's in a Uniform" detailing the history behind the CEO uniform and the requirements that should be taken into account when purchasing uniforms was given by David Barry.</p> | |
| 3. | <p>Legal Matters – by Claudia Gerrard, Ortolan Group</p> <p>A presentation was given by Claudia Gerrard of the Ortolan Group with regard to legal issues affecting the parking industry and related contractual matters.</p> | |

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| | <p>An explanation was given as to 'what is a contract' and advice was provided referencing advice as how not to enter into a contract unwittingly.</p> <p>A brief explanation of Employment Law and the surrounding issues was supplied including details of the Equality Act 2010 and how the Act relates to disability and positive discrimination.</p> <p>TUPE issues were briefly described along with advice over the Data Protection Act 1998.</p> <p>Claudia provided her contact details to all present and if any Member has any further questions she is available as follows:</p> <p>C. Gerrard Legal Director Ortolan Legal Ltd 81 Oxford St London W1 2EU cgerrard@ortolangroup.com</p> <p>0844 5611 638</p> | |
| 4. | <p>The future of the high street – by Lewis Kirnon, Dartford Town Centre Manager</p> <p>This item was cancelled and it is hoped that the presentation will be given at a future meeting.</p> | |
| 5. | <p>Camera technology in the bailiff sector – by Alan Wood, Whyte & Co.</p> <p>Alan Wood of Whyte and Co. gave a presentation regarding camera technology updating the presentation that he delivered at the previous meeting (23 June 2011).</p> | |
| 6. | <p>BPA news and updates</p> <p>Updates , the full information of which can be found on the BPA Website, were given as follows:</p> <p>Dave Smith:</p> <p style="padding-left: 40px;">Strategic Update BPA at Party Conferences</p> | |

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| | <p>Approved Operator Scheme Safer Parking Scheme Skills BPA Events and Groups</p> <p>Kevin Blanch: Parking Management Qualifications</p> <p>Robin Chantrill-Smith: TEC Update</p> <p>Dave Smith: BPA Communications and Social Media Campaigns</p> | |
| 7. | <p>Next meeting:</p> <p>Date 9th February 2012</p> | |