



**Minutes of the 41st Annual General Meeting of the British Parking Association
6th July 2011 - 4.00pm**

***Held at the Committee Room 5/6/7, 17th Floor, Westminster City Hall,
64 Victoria Street, London SW1E 6QP***

The President, Graham Brown, opened the meeting and welcomed everyone to the 41st Annual General Meeting of the Association.

The Secretary read out Apologies for Absence from: Fiona Reid and Karen Naylor

- 1. The Minutes of the 40th Annual General Meeting of the British Parking Association** held on 29th July 2010 were signed and approved. Carried unanimously. The meeting was declared quorate.
- 2. Matters Arising** - There were none.
- 3. The Accounts and Report of the Auditors for the year ending 31 March 2011**

The President drew the meetings' attention to the Annual Report and Accounts that had been circulated to all members as part of the Annual Report, prior to the meeting.

The Hon Treasurer, John McArdle, gave a brief statement on the BPA's year and noted that despite the prediction that 2010/11 would be tough year financially, both membership income and the association's events had held up well.

Looking ahead to the coming year, the Hon Treasurer looked forward to the new accounting procedures recommended by the auditors and welcomed the review of the presentation of the accounts which were now specifically tailored to a not-for-profit organisation both in terminology and layout.

The Hon. Treasurer welcomed the appointment of the new auditors Mazars LLP and asked Nicola Wakefield from Mazars to give a brief presentation to the meeting. Nicola Wakefield reported that the surplus of £176,000 compared with £62,000 in 2010 was reassuring for members and during the audit a review of the allocations of the surpluses had been undertaken to ensure that they had been correctly allocated. The auditor confirmed that their audit approach had been to bring the accounts into line with 3rd sector language and to introduce a report from the Hon. Treasurer to enhance the detail submitted to members. The auditor confirmed that no control issues had been identified and that the Association was in sound financial health.

Following the Ballot for the motion to receive the Annual Report and Accounts, the President announced that 129 votes had been cast for the motion and 6 against, and 18 abstentions. The President asked the meeting to note the results of the ballot and the Accounts were approved unanimously.

The Hon Treasurer asked if there were any questions on the Accounts and the following question was raised:

- Was there any information on why some members had voted against the accounts. The company secretary, Jane Hack, reported that no feedback had been given, however, steps were being considered to enquire with members to ensure that any concerns were addressed.

The meeting recorded thanks to the outgoing auditors, DBH Accountants who had been assisting the BPA with their financial audit for over 20 years.

4. Appointment of Auditors and Auditor's Remuneration

Following the Ballot for the motion, 126 votes had been cast for the motion and 7 against, and 20 abstentions. The President asked the meeting to note the results of the ballot and the re appointment of Mazars LLP as BPA auditors and agreement to the auditors remuneration at a fee to be agreed by the Council. There were no questions

5. Report of the Executive Council for 2009 / 2010

The President, Graham Brown reported that his year as President had been both memorable and challenging. Graham thanked those who had contributed to the Annual Report and reported that the BPA had had a successful year.

There were no questions on the Annual Report. The President asked the meeting to receive the Annual Report of the Council and called for a proposer, Richard Hein and a seconder, Alan Clark. The motion was carried unanimously.

6. To Receive the Results of the Ballot for Election of members to the BPA Council and Approve the Appointment of New Members

In accordance with the Articles of Association, a number of Council members stand down each year at the end of their term but are eligible to offer themselves for re-election. This year 10 candidates put themselves forward for election.

As a result of a ballot the following members had been duly elected to serve on the Council:

- Mandy Ainsworth
- Alastair Cooper
- Helen Crozier
- Nick Lester
- Lynn Witham

The President welcomed the new members. Commiserations were offered to all the unsuccessful candidates. A vote of thanks was offered to Les Knight who was not re-elected and who had served on council for a number of years and been President of the Association.

7. To Receive the Incoming President, Vice President and Past President

Graham Brown reported that it had been an interesting and exciting year with many opportunities to visit members all over the UK. During his presidency he had been pleased to visit members in Scotland and Wales as well as attending an event held by our colleagues in Eire. Graham mentioned that he was particularly proud to have

been able to raise £7,500 for his nominated charity Demelza House and thanked everyone who had contributed to this worthy cause. Graham gave special thanks to the presidential team, council colleagues and the staff team at Haywards Heath for supporting him during his year. He wished Paul Necus every success in the year ahead and congratulated Anjna for her election to the presidential team.

Graham then asked the meeting to welcome Paul Necus as the incoming President of the Association for the year 2011/2010 and wished him every success, congratulations and good luck. The meeting received Paul Necus as President.

The new President reported that his first duty as President was to introduce Anjna Patel of Sandwell MBC as Vice President and Helen Crozier of Oxfordshire County Council as Junior Vice President. The meeting welcomed their appointments.

Paul Necus thanked the meeting for receiving him and said how grateful and honoured he was to be appointed as President of the British Parking Association. Paul mentioned that he was looking forward to the many challenges facing him during the year and the role that he would play in taking the Association forwards. He acknowledged the experienced team at head office who would support him in his Presidential year and was looking forward to attending the European Parking Congress in Turin in September, the Annual Conference and Parkex both taking place in London in the coming year.

Paul said that during his year he looked forward to working alongside colleagues on a number of initiatives as well as to raising the profile of the Association further and to visiting as many regional and country groups, including Northern Ireland, during the course of the year. Paul expressed his thanks to Graham Brown for his contribution to the Association during his time as President.

The President's announced his charity for the year - Voiceability. Voiceability works with individuals and groups who have mental health problems, learning disabilities, physical or sensory impairments or are on the autistic spectrum as well as older people and carers. Their role is to support people to speak up about what they want.

8. To Transact Any Other Business which can be legally conducted at an Annual General Meeting.

A vote of thanks was proposed by Alan Clark, to the officers and staff of the Association for the continued good work that they do to support the Association. The meeting endorsed the vote of thanks.

Being no further business the meeting closed at 4.40pm